

COUNCIL ON AGING BOARD
REGULAR SESSION MEETING MINUTES
August 10, 2012
Veteran's Memorial Building, Rm 19
2900 Main Street, Millis, MA 02054
MEETING NOTES FROM August 10, 2012

CALL TO ORDER: Mary Skilling called the meeting to order at 9:40 am. The following persons were present: Chairman Mary Skilling, COA Director Patty Kayo, Outreach coordinator Carol LaFreniere, Secretary Helen Daly, Sam Howie, Ellinor Harkins

Secretary's report from July 13th meeting presented.

Motion made by Mary Skilling to change next meeting date to 9/14. Seconded by Sam Howie. The motion passed unanimously.

No Treasurer's Report

Outreach report presented by Carol LaFreniere:

- Carol passed out last year's total figures plus projection figures for 2013.

Motion made by Mary Skilling to accept Outreach Report as presented, seconded by Ellinor Harkins

Director's Report

- Fiscal year 2012 Elder Affairs information presented – 500 Millis people came into center (1600 seniors town-wide) with a high percentage of Millis people (approximately only 30 from other towns).
- Room #1 is almost complete – books need to be put back on the shelves and the poster board repainted. Mary and Helen volunteered to do books, Carol will paint the bulletin board.
- Patty will ask if MVP can pain Rooms 2 & 3 before the open house in September.
- We have a Millis resident that has donated two of her husbands original oil paintings to the COA to be hung in Room #1 over the short bookcases – she will bring in on Wednesday
- Carol volunteered to make cookies for the first Bingo in September which will be called by a member of the COA

Motion made by Sam Howie to move the Open House to October 24th in order for all rooms to be re-painted and renewed. Seconded by Ellinor Harkins. The motion passed unanimously

Director's Report accepted

No Chairman's Report

Old Business:

- Patty has received 3 applications for drivers – she will begin interview process and hopes to have 2 part-time paid drivers on board by next week. There will also be positions for volunteer drivers available.
- Appointment times will need to be adjusted to fit into driver's time schedule of 10 am to 1 pm. Drivers must be back in Millis by 3:30 pm.

- We have approval from the Selectmen's office to request a fee based rather than a donation for all future rides: \$2.00 for Millis, \$3.00 for Bellingham, \$5.00 for Natick and \$25.00 for Boston trips.

Motion made that new COA policies will be announced and documented in the next newsletter by Mary Skilling seconded by Ellinor Harkins.

New Business

- Ticia Perry from the Library reports on the new library use for seniors. A grant request has been made to accommodate the seniors in the afternoon hours when the COA is closed for activities, computer use and misc activities. Library should be open in March or April. Expected that there will be more senior usage afternoons and evenings.
- Handicapped parking now has only 2 spaces at the elevator entrance.

Motion made by Mary Skilling for Patty to request guidance from Charlie Aspinwall and the DPW to assign 2 additional spaces. Seconded by Ellinor Harkins.

Motion made by Mary Skilling that the next newsletter request volunteers to commit to helping with the following needs of the COA:

Exploratory committee to find new space for the COA

Sign committee

Someone to step forward and help with the completion of the painting and updating of the balance of the COA space.

Seconded by Sam Howie

- Patty proposes we institute a lunch and movie afternoon at Foxboro – will put feelers in the next newsletter.

Motion made by Sam Howie to adjourn at 10:40. Seconded by Mary Skilling. The motion passed unanimously

Next COA Board Meeting: September 14, 2012 at 9:30 am